



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
UNITED STATES ARMY INTELLIGENCE CENTER AND FORT HUACHUCA
1903 HATFIELD STREET
FORT HUACHUCA ARIZONA 85613-7000

ATZS-CG (608-1)

25 June 2002

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: POLICY 128 -- Army Family Team Building (AFTB) Program Participation

1. The AFTB Program is an integral part of quality of life for our soldiers and family members. It is one of the cornerstones contributing to mission readiness. It provides instruction and training allowing personnel to more easily assimilate into the Army family, which is the heart and soul of our Army. It helps develop soldiers into successful leaders and provides information regarding the issues surrounding and challenging Army families today.
2. I expect commanders at all levels to stress the importance of this program to their soldiers and to encourage attendance at the Level I training for spouses. Highly qualified AFTB instructors conduct the Level I training on this installation. While Level I training is available on the internet for those spouses not near an installation, this is not the most advantageous method of completing the Level I training. This internet training was specifically designed for remote installations, reserves, and guard units unable to attend local training. Students who complete Level I in the classroom with an instructor learn more through interaction with other students. They begin to network within the community and have the distinct advantage of gaining knowledge from the instructor and other students.
3. As a matter of policy, I expect all commanders to achieve at least a 60 percent completion rate for all spouses in their units. This can be accomplished by encouraging attendance at the classes scheduled on the installation, or by sponsoring a session at the company or battalion level. While I recognize commanders cannot mandate training for spouses, there are incentives available, such as one to three day passes, time off, and other family activities that will encourage attendance by the soldiers and their spouses.
4. Statistical data indicating the percentage of spouses completing Level I will be included in Quarterly Training Briefings at all levels of command. Statistics will include the number of spouses that have completed Level I through classroom participation, and the number completing the course through internet training. Statistical training data will also be provided to the AFTB Program Coordinator.

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5. Army Family Team Building Level I training can be arranged to meet the needs of your unit by contacting the AFTB Program Coordinator, Ms. Karla Grosinsky, at 533-3686 (Army Community Service, building 50010).

///original signed///

JAMES A. MARKS

Brigadier General, USA
Commanding

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